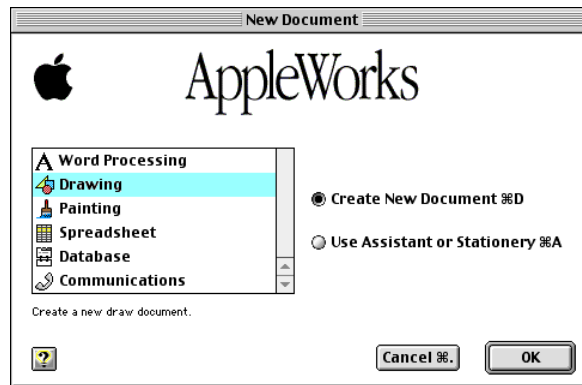


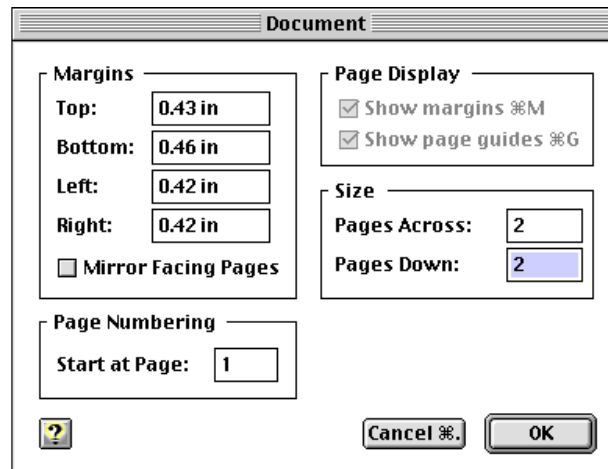
Drawing in AppleWorks

You can use the drawing program to make posters, banners, a scrapbook of images, or edit images. There are just a few simple tools that you need to learn to use.

- 1) First you need to create a new draw document (or open an existing one). After opening AppleWorks just select “Drawing” from the main menu.



- 2) Next, you can format the document to be as big as you want by going to the “Format” menu and selecting the number of pages across or down from the “size” window.



- 3) Once you have a blank page the size that you want you can create new images using the tools on the left of the screen or copy images from another application and paste them onto your page.
- 4) You can resize images in AppleWorks by selecting the image (so that the four handles appear on each corner) and dragging one of the corners to the desired size. You can also change the image in many ways by using the “Arrange” menu.

Tips:

- You can create shapes using the tools and then fill them with color and textures using the paint can tool.
- You can layer images and move them behind or in front of other images using the “Arrange” menu.
- Create a new texture to fill your image with by selecting “gradients” from the “options” menu.
- Explore new features on your own and show your classmates!

